

**AJINS ABBAS**

Ethickal (H)

East vazhappilly P.O

Muvattupuzha

Ernakulam

Kerala, India.

Pin: 686673

**Phone: 9947664995(Mob)****ajinsabbas@gmail.com****CAREER OBJECTIVE**

To obtain a challenging career position in a well-established consulting firm that offers opportunity for advancement in accounting where my analytical, problem solving skills, experience and application can be utilized efficiently.

**PERSONALITY:**

A sound & confident professional, highly motivated and result oriented, who can bring to your business additional professionalism, passion, productive ideas & enthusiasm. Also a trustworthy colleague capable of dealing with constant challenges and leading change.

**EDUCATIONAL QUALIFICATION**

Course	Specialization	Institution	Board/university	Year of passing
P.G	M.com Finance	Ilahia college of arts and science.	M.G university	2013
degree	B.com with Computer	Ilahia College of Arts & Science	M.G University	2011
Plus-Two	Humanities	T.T.V.H.S.S Kavumkara	Kerala State Board	2008
10th	-	T.T.V.H.S.S Kavumkara	Kerala State Board	2006

**EXPERIENCE:**

8.3 Years of experience as ACCOUNTS SUPERVISOR in POPULAR VEHICLES AND SERVICES PVT LTD, Maruti Suzuki dealer.

1 Year of Experience as Accountant in Sudhee Trading company, Muvattupuzha

- Experience in Statutory matters Like ,GST,TDS,ESI,PF ETC
- Preparation of Monthly MIS Reports (P and L Preparation, Income and Expense analysis)
- Yearly Closing and Preparation of Balance sheet
- Payroll Processing Salary and Incentive
- Preparation of Annual Operating Plan (Budgeting)
- Receivables and payable Management.
- Accounting and book keeping.
- Experience Day to day Accounting actives.
- Managing of Finance Team and Reporting to Higher management.

### **AREA OF INTER KEY SKILLS:**

Inter personal Skills:

- \* Hard working, efficient.
- \* Deal effectively with conflicts
- \* Supervising skill
- \* Adapts to changes
- \* Reliable and responsible work ethic
- \* Able to learn new jobs / task quickly

### **LANGUAGES**

English, Malayalam,

### **SOFTWARE SKILLS**

- Software: Tally ERP9, Ms Office, ERP Wings
- Operating Systems: Windows. Linux
- Specialised in MS Excel

### **PERSONAL DETAILS**

Name	:	Ajins abbas
Address	:	Ethickal (H) East. vazhappilly. P O Muvattupuzha Ernakulum (Dist) Kerala, India, Pin: 686673
Date of Birth	:	24-06-1991
Age	:	30
Sex	:	Male
Religion	:	Islam, Muslim
Nationality	:	Indian
Phone Number	:	9947664995(Mob)

### **ACHIEVEMENTS**

- IAB Certificate in Diploma in Indian and Foreign Accounting

### **DECLARATION**

I, AJINS ABBAS declare that all the information provided above is true to the best of my knowledge and belief.

Place: Muvattupuzha

(AJINS ABBAS)