



## V. Sudhish Kumar

BCOM, PGDIRPM.

67/2902, "Appus Villa" Friends Lane, Pachalam.P.O.

Ernakulam, Cochin, Kerala- 682 012, India.

Mobile: +91 999 5010 488 / 949 560 3557 e-Mail: [sudhish74vakeel@gmail.com](mailto:sudhish74vakeel@gmail.com),

A qualified professional (P.G.D.I.R.P.M – Industrial Relations & Personnel Management) with a Commerce education (B.Com – Accountancy & Cost Accounting), having over 27 years of rich and extensive experience in Finance and Accounting, HR, Administration, seeking senior level leadership challenges

### PROFESSIONAL COMPETENCE

- ▶ Competent to Handle Finance, Accounts, HR, Administration.
- ▶ Excellent Managerial ability, Communication & self-correspondence skills.
- ▶ Confident to handle any tasks, handle the busiest of operation with the coolest mind, outgoing and sales opportunist.
- ▶ Strong competence in developing an excellent Liaison with government and Legal authorities, banks etc.
- ▶ Computer proficiency includes use of various tools for Presentations, Knowledge of ERP, Accounting packages (Tally, Peachtree, APX, Zoho and Tata Ex), MS Excel, and MS Word.
- ▶ Knowledge in ESIC, PF, Tax. Competent to Handle (Vat /S. Tax/GST)
- ▶ Self-motivated Team Leader with strength in Team Building, Promoting Co-operative Spirit, Fostering Developing Environment, Motivating High Performance and Providing Training Modules to achieve optimum efficiency.
- ▶ A committed Team Player with a self-driven positive approach, time management, Systematic Approach & interpersonal skills.

### CAREER PROFILE

Sign Cabs Tours & Travels: Cab Service Oriented Travel Company  
Manager-Ops & Finance  
Jan 2018 to December 2021

Technotrade Retail Services India Pvt Ltd (Retail chain of Mobile Stores)  
Finance & HR Manager  
May 2016 to Nov 2017

Mobile World Electronics (I) Pvt Ltd (Retail chain of Mobile Stores)  
Finance Manager  
Handling whole gamut of Finance & Accounts with added Key responsibility of HR, and Admin.  
Commenced role from Jan 2012 to April 2016,  
**Further on merged with Technotrade Retail Services India Pvt Ltd**

Eastern Mattresses Pvt Ltd, Cochin (1st Sept 2010 to 28<sup>th</sup> Nov 2011)  
Manager- Finance & Accounts  
Manufacturer of Rubberized Coir mattress  
Handling the Accounts, finance, Administrative functions of Depots and Factories.

Clearlogix Technologies Pvt Limited, Cochin, India  
Asst. Manager HR & Finance (Oct 2008 to Aug 2010)  
An ITES-Webhosting Company, Located at Cochin Special Economic Zone, Kerala.

Vallabhdas kanji Limited, Cochin, India  
Officer-Accounts (Sep 2006 to Oct 2008)  
Subsidiary accounts and their activities, purchase accounts, Finalization.

Quantum International Trading LLC-Sharjah, UAE, Garment Exports-Imports  
Accountant (March 2004 to August 2006)

Frontier Trading Pvt Ltd-Cochin, India  
Executive Accounts/Admin (Jul 2000-March 2004)  
Responsible for Branch Accounts and overseeing the Branch administration, Human Resource.  
Achievement: delegated to handle the Branch

Golden Coast Travel And Tours Pvt Ltd-Cochin, India  
Accountant (April 1999-Jun 2000)

Jet Air Ltd-Bangalore, India  
Cashier (Jan 1998-March 1999)  
Appointed as Jr. Cashier and promoted to Cashier in the year 1998  
Responsible for the revenue and client management, coordinate with the various travel agency  
Responsible for Financial accounting (Handling Cash & Bank)

Tusker Travels Private Limited-Bangalore, India  
Accountant (Dec1995 -1997)

## TRAINING & EDUCATION

**P.G.D.I.R.P.M (Personnel Management, Industrial Relations)**, from Rajendra Prasad Institute of communication and management (2009)

**B.com. (Accountancy & Cost Accounting)**, from Mahatma Gandhi University (1995).

**D.C.S (Diploma in Computer Science)** (1995)

**Technical Exposure:** ERP / TATA Ex / TALLY/ APX/ PEACHTREE/ZOHO/MS OFFICE

## PERSONAL & CURRENT DETAILS

**Date of birth:** 20 May 1974

**Passport No:** P-1163408    **Hobbies:** Reading.    **Marital Status:** Married

**Languages known** English, Hindi, Tamil & Malayalam

*Sudhish Kumar V*